



## Agenda Report

19-992

Agenda Date: 10/24/2019

### REPORT TO GOVERNANCE AND ETHICS COMMITTEE

#### **SUBJECT**

Discussion and Action on Proposed Framework for the January 30-31, 2020 Council Priority Setting Session

#### **BACKGROUND**

On January 31 - February 1, 2019, the City Council held a two-day Priority Setting Session. This annual effort provides an opportunity for the Mayor and City Council to hear detailed information about the City's operations, current workload, and new initiatives. City Council is then able to establish goals for the future, set the policy framework to inform budget decisions and ensure the City Council's goals and the City's resources are aligned.

At the 2019 City Council Priority Setting Session, City Council reaffirmed the priorities established the previous year, and updated them to better reflect the City's values:

1. Promote and Enhance Economic and Housing Development
2. Enhance Community Sports and Recreational Assets
3. Deliver and Enhance High Quality Efficient Services and Infrastructure
4. Manage Strategically Our Workforce Capacity and Resources (*previously Maintain Adequate Staffing Levels*)
5. Enhance Community Engagement and Transparency
6. Ensure Compliance with Measure J and Manage Levi's Stadium
7. Sustainability (*new priority*)

#### **DISCUSSION**

The next Priority Setting Session is scheduled for January 30-31, 2020 (Session). At the September 5, 2019 session on Governance, the City Council referred discussion of the proposed Session framework (Attachment 1) to the Governance and Ethics Committee.

Based on feedback provided by City Council, staff has drafted a framework for the Session that allows more time for City Council to discuss priorities and develop consensus on what priorities to focus on moving forward.

The Session will still include information from the City Council's appointees - City Manager, City Attorney, and City Auditor. It will also provide the City's fiscal outlook and details on current City Council referrals and priorities. Ample time is included for public presentations.

Staff requests that the Governance and Ethics Committee review the proposed framework and provide feedback.

**ENVIRONMENTAL REVIEW**

This is an information report only and no action is being taken by the City Council and no environmental review under the California Environmental Quality Act ("CEQA") is required.

**FISCAL IMPACT**

There is no fiscal impact to the City other than staff time.

**COORDINATION**

This report was coordinated with the City Manager's Office and the Mayor and Council Office.

**PUBLIC CONTACT**

Public contact was made by posting the Governance and Ethics Committee agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

That the Governance and Ethics Committee review the proposed framework for the January 2020 Priority Setting Session and provide feedback.

Reviewed by: Nadine Nader, Assistant City Manager

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Draft Framework - January 2020 Priority Setting Session