



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
[@SantaClaraCity](https://twitter.com/SantaClaraCity)

Agenda Report

19-1176

Agenda Date: 10/15/2019

REPORT TO PARKS AND RECREATION COMMISSION

SUBJECT

Recommendation to Amend Resolution 19-8664 to Set the Day of Regular Parks & Recreation Commission Meetings and the Regular Schedule of Meeting Dates for 2020

BACKGROUND

Resolution No. 19-8664 (Attachment 1), which was adopted by the City Council on February 5, 2019, states that the Parks & Recreation Commission shall hold regular meetings on the third "Thursday" of each month at 7:00 p.m. However, the Regular Meetings of the Parks & Recreation Commission have always been on the third Tuesday of the month. The City publishes an annual calendar of meetings for Council, Boards and Commissions. The purpose of this item is to correct the day of the meeting and to set the Calendar for the Parks & Recreation Commission for 2020.

DISCUSSION

At the October 15, 2019 Parks & Recreation Commission meeting, the Commission will discuss and recommend a Resolution (Attachment 2) to Amend Resolution No. 19-8664 to set the correct day and time (Third Tuesday of each month at 7:00 p.m.) of the Regular Parks & Recreation Commission meeting and provide the schedule for 2020.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Park & Recreation Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Recommend Approval of a Resolution to Amend Resolution No. 19-8664 to Set the Day (Third Tuesday of each month) of the Regular Parks & Recreation Commission Meetings and the Regular Schedule of Meeting Dates for 2020.

Prepared by: Dale Seale, Deputy Director of Parks and Recreation

Approved by: James Teixeira, Director of Parks and Recreation

ATTACHMENTS

1. Resolution No. 19-8664
2. Resolution to Amend Reso. 19-8664