



City of Santa Clara

Call and Notice of Special Meeting

Station Area Task Force

Thursday, July 25, 2024

6:00 PM

Hybrid Meeting
City Hall Council
Chambers/Virtual
1500 Warburton Avenue
Santa Clara, CA 95050

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the undersigned calls for a Special Meeting of the Station Area Task Force of the City of Santa Clara, to commence and convene on Thursday, July 25, 2024, at 6:00 pm for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California and via Zoom, to consider the following matter(s) and to potentially take action with respect to them.

The City of Santa Clara is conducting the Station Area Task Force in a hybrid manner, in-person and a method for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/86001666538>

Meeting ID: 860 0166 6538

or

By Phone: 1(669) 900-6833

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

There are no consent items.

PUBLIC PRESENTATIONS

[This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.]

GENERAL BUSINESS

1. 24-725 [Training on the Brown Act and Political Reform Act](#)
2. 24-739 [Opportunities and Constraints Exploration](#)

Recommendation: There is no staff recommendation.

3. 24-726 [Election of a Station Area Task Force Chair and Vice Chair](#)

Recommendation: There is no staff recommendation.

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

The next regular scheduled meeting is Thursday, August 15, 2024 at 6 pm

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
[@SantaClaraCity](https://twitter.com/SantaClaraCity)

Agenda Report

24-725

Agenda Date: 7/25/2024

REPORT TO STATION AREA TASK FORCE

SUBJECT

Training on the Brown Act and Political Reform Act

REPORT

Chief Assistant City Attorney Sujata Reuter will provide a training to Task Force Members on the Brown Act and the Political Reform Act.



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Agenda Report

24-739

Agenda Date: 7/25/2024

REPORT TO STATION AREA TASK FORCE

SUBJECT

Opportunities and Constraints Exploration

BACKGROUND

The consultants, WRT, will discuss and explore opportunities and constraints with the Station Area Task Force (SATF) members.

RECOMMENDATION

There is no staff recommendation.

Prepared by: Tiffany Vien, Associate Planner, Community Development

Approved by: Lesley Xavier, Planning Manager, Community Development



Agenda Report

24-726

Agenda Date: 7/25/2024

REPORT TO STATION AREA TASK FORCE

SUBJECT

Election of a Station Area Task Force Chair and Vice Chair

BACKGROUND

The Santa Clara Station Area Task Force (SATF) is an eleven-member advisory body that was appointed by the City Council at their meetings on December 6, 2022 and April 11, 2023. The SATF is advisory, non-voting and meets approximately once a month over the course of the Santa Clara Station Area Specific Plan planning process.

The purpose and mission of the Task Force is to provide input and help guide the Station Area Specific Plan planning process through:

- High-level strategic thinking on the direction of the plan at key points in the project;
- Review, interpretation, and guidance on the results of the public workshops and other engagement activities; and
- Recommendations on the vision, land use, circulation, and key policy topics for the project area.

DISCUSSION

To guide the SATF through their meetings and serve as representatives for the group, the SATF will be electing a Chair and Vice Chair. The roles of the Chair and Vice Chair are as follows:

The SATF Chair is responsible for the following duties:

- Preside at all official meetings of the SATF
- Consult with the staff liaison on the meeting agenda
- Attend City Council meetings as needed to represent the SATF as necessary.
- Sign correspondence on behalf of the SATF.

The responsibility of the SATF Vice Chair is:

- Substitute for the Chair as needed.
- Consult with the staff liaison on the meeting agenda.
- Attend City Council meetings as needed to represent the SATF as necessary.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

PUBLIC CONTACT

Public contact was made by posting the SATF meeting agenda on the City's official-notice bulletin board outside City Hall Council Chambers, as well as on the Station Area Specific Plan City website. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>

RECOMMENDATION

There is no staff recommendation.

Prepared by: Tiffany Vien, Associate Planner, Community Development

Approved by: Lesley Xavier, Planning Manager, Community Development