



City of Santa Clara

Call and Notice of Special Meeting

Neighborhood-University Relations Committee

Special Meeting

Thursday, July 11, 2024

6:00 PM

**Mission Branch Library
1098 Lexington Street
Santa Clara, CA 95050**

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the undersigned calls for a Special Meeting of the Neighborhood-University Relations Committee (NURC), to commence and convene on July 11, 2024 at 6:00 pm for a Special Meeting at Mission Branch Library , 1098 Lexington Street, Santa Clara, California, and via Zoom to consider the following matter(s) and to potentially take action with respect to them.

The City of Santa Clara is conducting Neighborhood University Relations Committee meetings in a hybrid manner (in-person and continues to have methods for the public to participate remotely).

• Via Zoom:

- o <https://santaclaraca.zoom.us/j/82990496428> or**
- o Phone: 1(669) 900-6833**

Public Comments prior to meeting may be submitted via email to PlanningPublicComment@SantaClaraCA.gov no later than noon on the day of the meeting;

(Comments received after 12:00 PM on the day of the meeting will be made part of the public record but will not be read out loud during the meeting) and also before and during the meeting via eComment. Clearly indicate the project address, meeting body, and meeting date in the email.

Agendas, Staff Reports and associated documents for Neighborhood University Relations Committee items may be viewed on the City's website at <https://santaclaralegistar.com/Calendar.aspx>

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 24-602 [NURC Meeting Minutes of May 22, 2023 Meeting](#)

Recommendation: Approve the NURC Meeting Minutes of the May 22, 2023 Meeting

1.B 24-603 [NURC Meeting Minutes of October 16, 2023 Meeting](#)

Recommendation: Approve the NURC Meeting Minutes of the October 16, 2023 Meeting

PUBLIC PRESENTATIONS

This item is reserved for persons to address the body on any matter not on the agenda that is within the subject matter jurisdiction of the body. The law does not permit action on, or extended discussion of, any item not on the agenda except under special circumstances. The governing body, or staff, may briefly respond to statements made or questions posed, and appropriate body may request staff to report back at a subsequent meeting.

GENERAL BUSINESS

- 2.A Planning Division Update. Presentation by Community Development Department on Code Enforcement Activity
- 2.B Santa Clara University Update. Presentation by Santa Clara University
- 2.C Santa Clara Police Update. Presentation by the Police Department
- 2.D Discussion on the Scope and Purpose of NURC

ADJOURNMENT

The next regular scheduled NURC meeting is on Monday, October 21, 2024 at 6 pm

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
[@SantaClaraCity](https://twitter.com/SantaClaraCity)

Agenda Report

24-602

Agenda Date: 7/11/2024

REPORT TO NEIGHBORHOOD UNIVERSITY RELATIONS COMMITTEE (NURC)

SUBJECT

NURC Meeting Minutes of May 22, 2023 Meeting

RECOMMENDATION

Approve the NURC Meeting Minutes of the May 22, 2023 Meeting



City of Santa Clara

Meeting Minutes

Neighborhood-University Relations Committee

05/22/2023

6:00 PM

Santa Clara University
500 El Camino Real
Santa Clara, CA
Schott Admission & Enrollment Services Building
Parking available in the Central Parking Structure (500 El
Camino Real Garage)
Hybrid via Zoom

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CALL TO ORDER AND ROLL CALL

Councilmember Jain called the meeting to order at 6:01 p.m.

All members were present except **Mayor Lisa Gillmor**, and **Councilmember Raj Chanal**

CONSENT CALENDAR

[23-713](#)

Neighborhood University Relations Committee Minutes of February 6, 2023

Recommendation: Approve the Neighborhood University Relations Committee Minutes of February 6, 2023

A motion was made by Vice Mayor Park, seconded by Councilmember Jain to approve the Neighborhood University Relations Committee Minutes of February 6, 2023. Motion was approved 2-0

PUBLIC PRESENTATIONS

Mark Kelsey commented regarding his written comment to request the Committee to direct staff to work on a plan that reviews the University's 5-year expansion plan and consider conditions regarding the housing demand. Mark also requested the Committee to prepare a public discussion to mitigate the impact of the University's growth.

GENERAL BUSINESS

[23-712](#)

Reports and Discussion: Presentations by Community Development Department, Santa Clara University, and Police Department followed by community questions

1. Community Development, Lesley Xavier, Planning Manager, presented on current Code Enforcement activity and the timeline for the Zoning Code update. Lesley Xavier also presented information on projected development near the University area including the Santa Clara Station Plan, the Downtown Precise Plan, 2655 The Alameda a residential mixed-use project, and the current status of the SCU 5-year Master Plan.

Councilmember Jain commented on the timeline of the Zoning Code update due to the Housing Element and inquired if staff could bring forward a minimum common open space requirement for single family residences prior to the zoning code update. He also commented on the parking issues around the University and inquired about the new residence hall proposed in the SCU 5-year plan.

Vice Mayor Park raised concern regarding the parking requirements for the 2655 The Alameda Project.

Mark Kelsey suggested that the City establish a parking district in the neighborhoods around the University area.

2. Santa Clara University, Kimberly Gilkey, Assistant Dean for Off Campus Living, presented on SCU upcoming events this summer, important Fall dates and the monthly Joint Agency Coordination Committee meetings update.

Councilmember Jain thanked the University for reaching out to the community.

Mark Kelsey thanked the University for all their efforts.

3. Santa Clara Police Department, Sergeant Deger, gave an update on proactive steps taken, SCU zone activity and statistics, SCU calls for service and incident reports, and strict enforcement model. Sergeant Deger presented an update on Blue Tags, the numbers are down from last year.

Colling Forgey asked for clarification on the length of time the Blue Tags remain on the property.

Mark Kelsey requested information on parking enforcement.

Vice Mayor Park commented on the need for holistic approach to public safety.

No Public Speakers

ADJOURNMENT

The meeting adjourned at 7:00 p.m. The next regular scheduled meeting is
October 16, 2023

MEETING DISCLOSURES

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Agenda Report

24-603

Agenda Date: 7/11/2024

REPORT TO NEIGHBORHOOD UNIVERSITY RELATIONS COMMITTEE (NURC)

SUBJECT

NURC Meeting Minutes of October 16, 2023 Meeting

RECOMMENDATION

Approve the NURC Meeting Minutes of the October 16, 2023 Meeting



City of Santa Clara

Meeting Minutes

Neighborhood-University Relations Committee

10/16/2023

6:00 PM

Hybrid Meeting
City Hall Council Chambers/Virtual
1500 Warburton Avenue
Santa Clara, CA 95050

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CALL TO ORDER AND ROLL CALL

Councilmember Jain called the meeting to order at 6:10 pm

A motion was made by Vice Mayor Park, seconded by Councilmember Jain to excuse Mayor Gillmor and Councilmember Chahal from the meeting. Motion was approved 2-0.

CONSENT CALENDAR

None.

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

1. [23-1277](#)

Reports and Discussion: Presentations by Community Development Department, Santa Clara University, and Police Department followed by community questions

Community Development Planning Manager, Lesley Xavier, provided the staff presentation on current Code Enforcement activity and procedures, long range planning, development projects, major development plans and the updated timeline for the Zoning Code update as well as information on the status of the SCU 5-year Master Plan.

Councilmember Jain suggested the Code Enforcement University handout be added to additional web pages on the city website and inquired about the University expansion plan and expressed that residents would prefer the expansion to be on the East side.

Santa Clara University Assistant Dean for Off Campus Living, Kimberly Gilkey, introduced **Sam Florio, Associate Vice President for Auxiliary Services**. Kimberly presented on SCU educational events including the Walkabout that took place on September 23, 2023, the Neighborhood Ambassador Program, and the upcoming Halloween Picnic on October 28, 2023. **Ms. Gilkey** also provided an update on the Monthly Joint Agency Coordination Committee meetings update.

Councilmember Jain commended the use of plain clothed police officers for the Cinco De Mayo event and also commented on the amount of broken glass in the streets around the University. Jain also mentioned that having the Freshman and Sophomore students back on campus has helped reduce issues in the surrounding neighborhoods.

Vice Mayor Park asked about the number of views to the NURC web page and suggested that instead of updating the NURC webpage, it would be more beneficial to know if there is another web page that viewers are accessing more frequently.

Public Speaker Mark Kelsey thanked the SCU staff in their efforts to work with the neighborhood. Mark commented on the need for Council leadership to make NURC a more viable committee. Mark expressed concern with the surrounding neighborhoods and suggested the area become affordable housing. Mark suggested the Planning Division make the property owners accountable for their rentals.

Santa Clara Police Department, Sergeant Greg Deger, presented on the current activity, proactive steps taken, strict enforcement model, blue tag updates, SCU zone statistics, and citation updates. The Special Response Notices and Administrative Citations numbers are down from last year.

Vice Mayor Park suggested that Police try a more positive and cooperative approach to build the relationship with the students.

Councilmember Jain acknowledged that the students are receiving several warnings before citations are issued and commended the Police for outreach

and support to the students. Jain suggested increasing the citation amounts and also inquired if students utilize the parking permit program.

Public Speaker Mark Kelsey thanked the Police Department for their quick response and attention to the neighborhood and stated the situation is getting worse and requested the Council pass an ordinance to remove rental privileges from owners with tenants that continue to violate the code and create disturbances.

ADJOURNMENT

A motion was made by Vice Mayor Park, seconded by Councilmember Jain to approve the proposed 2024 NURC meeting schedule of February 12, 2024, May 20, 2024, and October 21, 2024.

Adjournment

The meeting adjourned at 7:15 p.m.

MEETING DISCLOSURES

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